

**Roberta Tipps Elementary PTA
General Board Meeting
September 11, 2018**

The General Board members of Robert Tipps PTA met at Roberta Tipps Elementary. A quorum was declared and the meeting was called to order at 7:05 p.m.

Opening Ceremony: Pledge of Allegiance

Minutes- Carroll Burney made a motion to approve the May 7th meeting minutes as distributed via email, and it was seconded.

Treasurer's Report – Kim Wright

Financial Report from 08/08/18 – 09/11/2018

Beginning Balance:	\$15,295.04
Total Income:	\$415.00
Total Expenses:	\$1,324.89
Ending Balance:	\$14,385.15

Officer's Reports:

President- Jennifer Medina

Encourage others to join the PTA for \$8.00. We have an opportunity to win the Early Bird Award if we reach a designated total by September 30.

Book Fair- Becca Boyce

The book fair will be held October 1-5 with an "Enchanted Forest" theme. Breakfast with books will be held in the library Friday October 5th. Evening hours will be offered Tuesday October 2nd from 5:30 – 7:30. Volunteer sign-up will be listed in PT-Avenue.

Membership- Sarah Garwood

Our current membership is 123 people. We will work with Ms. Hernandez to solicit more teachers to join. The classroom with the most members will receive a popcorn party at the end of October. If you do to join on-line, you will need to send exact cash to the school.

Literacy Night- Ms. Broussard

Literacy night will be held on October 16th with a Superheroes' theme. In addition, a silent auction will occur on the evening to serve as an additional PTA fundraiser.

Parent's Night Out (PNO) – Sarah Burks

It will be held December 7th from 7:00 – 10:00 p.m.

Fundraising– Carroll Burney

Tip Top Holiday Shop will be held from December 3 -7. This is an opportunity for kids to buy presents. A Mixed Bag fundraiser will occur in November. This is an opportunity for kids to sell reusable bags and accessories. The annual Fun Run will occur March 7th.

Programs- Jacquelyn Montes

She will collaborate with rotation teachers for ideas.

Room Reps – Mindy Edwards

We are still collecting forms and communicating with teachers.

Dinner with Dads – Brent Candler

This meeting will occur September 13th at 6:30 p.m. in the cafeteria. There are about 30 dads signed up.

Spirit Wear- Marissa Busby

We are waiting on final quotes.

Principal’s Report- Ms. Hernandez

In accordance with MISD policy, she has to tighten security measures around the school. Every volunteer/person will have to obtain a badge through a Rapture security ID system before entering the building and must return it and/or check out through Rapture upon exiting the building. Police officers may be seen roaming the halls on a daily basis and checking for visitor badges. Tipps is in the process of installing a camera for the front doors, so people will be buzzed in.

In addition, she discussed the importance of protecting the instructional environment. She will no longer allow visitors/volunteers to proceed to the classrooms and interrupt student learning. She asked all PTA members to sign an agreement form outlining the newly established policies and procedures for volunteering on campus. This agreement form will be given to all individuals who volunteer at the campus.

New Business:

Budget Amendments: Kim Wright

INCOME	Balance 7/1/18	Amendment	Balance 9/11/18
Birthday Wall	\$1,000.00	-\$250.00	\$750.00
Carnival (student socials)	\$5,000.00	-\$2,500.00	\$2,500.00
Concessions	\$2,000.00	-\$500.00	\$1,500.00
Dad’s Club	\$5,200.00	-\$3,200.00	\$2,000.00
Promotions	\$1,000.00	-\$500.00	\$500.00
Spirit Nights	\$3,400.00	-\$900.00	\$2,500.00
Fundraiser – Spring sales	\$30,000.00	-\$400.00	\$29,600.00
Spirit Wear Sales	\$3,500.00	-\$500.00	\$3,000.00
Yearbook Sales	\$5,000.00	-\$2,500.00	\$2,500.00
Rm Reps/class parties	\$4,000.00	-\$1,500.00	\$2,500.00
		-\$12,750.00	

EXPENSES	Balance 7/1/18	Amendment	Balance 9/11/18
Birthday Wall	\$500.00	-\$350.00	\$150.00
Book Fair Expense	\$300.00	-\$150.00	\$150.00
Carnival Expense	\$2,000.00	-\$500.00	\$1500.00
Dad's Club/Father-daugh	\$1700.00	-\$400.00	\$1300.00
Dad's club Field Day	\$500.00	-\$300.00	\$200.00
Dad's Club expenses	\$900.00	-\$400.00	\$500.00
Equipment	\$13,000.00	-\$13,000.00	0
Field Day Expense	\$1,000.00	-650.00	\$350.00
Field Trips	\$4,000.00	-\$1,000.00	\$3,000.00
Library Donation	\$1,500.00	-\$500.00	\$500.00
MISD Educational Foun	\$500.00	-\$200.00	\$300.00
Rm Reps/Class parties	\$3,000.00	-\$500.00	\$2,500.00
Fundraiser Spring	\$4,000.00	+\$11,000.00	\$15,000.00
Spirit Wear Expense	\$5,000.00	-\$2,500.00	\$2,500.00
Website Expense	\$200.00	-\$100.00	\$100.00
Club & Rotation Grants	\$1,100.00	-\$300.00	\$800.00
Training	\$500.00	-\$400.00	\$100.00
Yearbook Expense	\$5,000.00	-\$2,500.00	\$2,500.00
Student Socials	\$2,000.00	-\$1,500.00	\$500.00

By-Law Amendments: we are needing to approve a change in our Bylaws regarding our membership dues. The following change requires approval - We need to change our local share to \$3.50 per membership, due to raised dues.

****Kim**** makes a motion to approve the By-laws as distributed for local share to be raised to \$3.50, ****Carroll**** Seconded that motion. Motion was carried.

Standing Rules Amendment: We need to vote on changing/incorporating our E-Commerce policy into our Standing Rules. ****Kim**** makes a motion to approve amending our standing rules as distributed to add e-commerce transactions. ****Carroll**** seconded that motion. Motion was carried.

Announcements:

- Sept. 13 Dinner with Dads – 6:30 p.m. cafeteria
- Sept. 28 School Holiday – No school
- Oct. 1-5 Book Fair; Breakfast with Books
- Oct. 15 PTA Exec Mtg. – 6:30 p.m. cafeteria
- Oct. 16 Literacy Night 5:30 -7:30 p.m.
- Nov. 13 PTA Exec Mtg, 6:30 p.m., General 7:00 p.m.
- Nov. 15 Spring Creek Spirit Night
- Dec 2-8 Five Below Spirit Night
- Dec 3-7 Tip Top Holiday Shop
- Dec 7 PNO 7-10 p.m.

Student spirit sticks are still available to sell before school for \$1.00.

Jennifer Medina adjourned the meeting at 7:41 p.m.